

**REVISED BID PACKET
CITY OF MIDDLETOWN
PURCHASING DEPARTMENT**

CONTRACTOR'S CHECK LIST

**RE-BID #2020-005
JOHN S. ROTH WELLFIELD IMPROVEMENTS
Water & Sewer Department**

The Bidder understands and agrees that the Contractor's Check-List is being provided merely as a general guide and shall not be used to determine whether a bid submittal is deemed complete. The Bidder remains solely responsible for ensuring that all required forms as set forth in the bid document are submitted timely with their bid proposal.

FORM DESCRIPTION

Bidders please enclose the following forms with your bid:

- _____ 1. BID PROPOSAL PAGES: pages 40 through 44
- _____ 2. NON-COLLUSIVE STATEMENT
(Notarized Original)
- _____ 3. STATEMENT OF CONTRACTORS QUALIFICATIONS
(Notarized Original)
- _____ 4. BID BOND **(10%)**
- _____ 5. CERTIFICATE OF SURETY
- _____ 6. WAGE CERTIFICATION FORM (State)
- _____ 7. WORKER'S COMPENSATION ACT CONFORMANCE FORM
- _____ 8. OSHA FORMS
- _____ 9. PROPOSAL TO BE SUBMITTED **IN DUPLICATE** (ORIGINAL & ONE COPY)

CONTRACT DOCUMENTS
RE-BID # 2020-005
John S. Roth Wellfield Improvements
Middletown, CT
Water & Sewer Department

Issue Date: 06/02/2020 Reply Date: **Thursday, July 9, 2020 at 11:00 AM

To: Supervisor of Purchase
 City of Middletown
 Municipal Building, Room 112
 245 DeKoven Drive
 Middletown, CT 06457

We, the undersigned, have examined the Contract Documents, which include the plans and specifications as prepared by Tata & Howard of Waterbury, CT **dated May, 2020.** Included in the bid documents are the Invitation to Bidders, Specifications, General Conditions and related Contract Documents and propose and agree to Contract with the City of Middletown (herein called the Owner) in the form of a Contract, to provide all necessary labor, machinery, tools, apparatus, equipment and other means of construction and to see the work and furnish all materials called for/or shown on the drawings, specifications and other documents in the manner prescribed and according to the requirements of the Owner, within the time set for the in the Contract Documents at the bid prices incorporated herein. Should there be a discrepancy in the language within the Contract Documents, the more stringent shall apply.

THE BID MUST BE SIGNED BY THE BIDDER TO BE ACCEPTED

COMPANY NAME

SIGNATURE AND TITLE

The bid is made with the understanding that it cannot be withdrawn for a period of ninety (90) days after the date set for opening of the bids.

Bid Bond or Check is attached to this bid in the amount of:

_____ (\$ _____)

Written figures

Bid Security from: _____
(Insert Bonding Company/Bank name and address on the line provided.)

BIDDER acknowledges receipt of the following ADDENDA:

No. 1 Date: _____
No. 2 Date: _____
No. 3 Date: _____

In the bid items that follow, Bidder shall include all applicable taxes, fees and other incidental costs. Bidder must bid on every item. Prices are to be written in words and figures. In case of a discrepancy, the bid amount in words shall prevail.

Please note Partial Bids will not be accepted. To be considered, all bidders shall be required to submit pricing for every item listed below.**

BASE BID				
#	QTY.	UNIT OF MEASURE	ITEM DESCRIPTION UNIT PRICE WORDS AND FIGURES	EXTENSION IN FIGURES
1	1	LS	Demolition (\$) WRITTEN FIGURES	\$
2	1	LS	Site Work (\$) WRITTEN FIGURES	\$
3	1	LS	Well House No. 1 and Well House No. 3 (\$) WRITTEN FIGURES	\$
4	35	VF	Extended Well No 1 & Well No. 3 Casings (\$) WRITTEN FIGURES	\$
5	2	EACH	Furnish and Install Well Pumps (\$) WRITTEN FIGURES	\$
6	1	LS	Underground Piping (\$) WRITTEN FIGURES	\$
7	1	LS	Pipe Cleaning (\$) WRITTEN FIGURES	\$

TOTAL INCLUSIVE OF - BID ITEMS (#1-7)				
				(\$ _____)
Written Figures				
ALTERNATES				
#	QTY.	UNIT OF MEASURE	ITEM DESCRIPTION UNIT PRICE WORDS AND FIGURES	EXTENSION IN FIGURES
8	1	LS	Additive Alternate No. 1: The bidder agrees that the Owner may choose, at its option, to add the following Lump Sum alternate with the Contract Price being adjusted accordingly: Well Redevelopment <div align="right">(\$ _____)</div> WRITTEN FIGURES	\$ _____
9	1	LS	Additive Alternate No. 2: The bidder agrees that the Owner may choose, at its option, to add the following Lump Sum alternate with the Contract Price being adjusted accordingly: Well No. 5 Improvements <div align="right">(\$ _____)</div> WRITTEN FIGURES	\$ _____
10	1	LS	Additive Alternate No. 3: The bidder agrees that the Owner may choose, at its option, to add the following Lump Sum alternate with the Contract Price being adjusted accordingly: Well No. 6 Improvements <div align="right">(\$ _____)</div> WRITTEN FIGURES	\$ _____

11	1	LS	Additive Alternate No. 4: The bidder agrees that the Owner may choose, at its option, to add the following Lump Sum alternate with the Contract Price being adjusted accordingly: Well No. 7 Improvements _____ (\$ _____) WRITTEN FIGURES	\$ _____
12	6	EACH	Additive Alternate No. 5: The bidder agrees that the Owner may choose, at its option, to add the following Lump Sum alternate with the Contract Price being adjusted accordingly: Well No. 8 Improvements _____ (\$ _____) WRITTEN FIGURES	\$ _____
13	1	LS	Additive Alternate No. 6: The bidder agrees that the Owner may choose, at its option, to add the following Lump Sum alternate with the Contract Price being adjusted accordingly: Well No. 5, 6, 7, & 8 Improvements _____ (\$ _____) WRITTEN FIGURES	\$ _____
**GRAND TOTAL INCLUSIVE OF BID ITEMS (#1-7) AND ONLY ALTERNATE #13 <div style="text-align: right;">(\$ _____)</div>				
Written Figures				

IN SUBMITTING THIS BID, THE BIDDER ACKNOWLEDGES THAT:

It is the intent of the City to award one (1) general contract in the aggregate to the lowest responsible bidder complying with these specifications, submitting the lowest total cost to complete the work as specified, providing that there are sufficient funds available to award this contract.

Partial Bids will not be accepted. To be considered, all bidders shall be required to submit pricing for every item listed in all sections (inclusive of base bid Items #1-7 and alternates #8-13) of the bid proposal pages.

The various **unit prices bid will control** in any contract(s) which may be awarded arising from this bid; that the estimated quantities above are approximate only and are used solely for the purpose of comparison of bids; that the numerical products obtained by multiplication of the above unit prices with the estimated quantities and the total derived thereof have been inserted only for the convenience of the bidder and to facilitate consideration of the bids by the owner.

No representation of warranty has been made by the owner that the estimated quantities used for comparison of bids will even approximate the actual quantities required to satisfactorily complete the work required under this contract.

Upon receipt of written notice of acceptance of this bid by the owner, the bidder shall execute the contract attached to these documents within ten (10) calendar days and deliver the bonds as required in these documents. The bid security submitted with this bid will become the property of the owner in the event the contract and bonds are not executed within the time herein set forth.

This bid is submitted in full compliance with the conditions outlined in the contract documents. The bidder has fully responded to and completely filled in all required spaces in the bid documents, including the non-collusive form, and obtained the necessary notary public signatures, where required.

PLEASE NOTE: All of the information below is REQUIRED. Please do not leave any information blank.

Corporation Name (if applicable)

Company Name

Mailing Address:

Payment Address (If different from mailing addr.):

Address

Address

City, State and Zip

City, State and Zip

FEIN NUMBER: _____ -- _____

Type of Organization: _____ **Individual / Sole Proprietor**

(Please Check One)

_____ **Limited Liability Company**

_____ **Corporation**

Contact Information

Contact Name: _____ **Title:** _____

Additional Contact: _____ **Title:** _____

Phone Number: _____ **Fax:** _____

Email Address: _____

Website: _____

SIGN HERE: I hereby certify that the above information is correct.

Print or Type Name & Title

Signature

Date

WITH EACH PROPOSAL, THE BIDDER SHALL SUBMIT A SIGNED NON-COLLUSIVE STATEMENT ON THE FORM ENCLOSED HERE-IN

CITY OF MIDDLETOWN CONNECTICUT

NON-COLLUSIVE BID STATEMENT

All bidders are required to sign a Non-Collusive Statement with all public bids as follows:

- I. The bid has been arrived at by the bidder, independently and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other bidder of materials, supplies, equipment, or services described in the Invitation to Bid, designed to limit independent bidding or competition; and
2. The contents of the bid have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid, and will not be communicated to any person prior to the official opening of the bid.

Date_____

Signed

Company

Address

Telephone Number

CONTRACTOR'S QUALIFICATION STATEMENT

The Undersigned certifies under oath the truth and correctness of all statements and all answers to questions made hereinafter.

SUBMITTED TO: _____

SUBMITTED BY: NAME: _____ Corporation []

ADDRESS: _____ Partnership []

PRINCIPAL OFFICE: _____ Individual []

Joint Venture []

Other []

(NOTE: Attach separate sheets as required)

1. How many years has your organization been in business as a General Contractor?

2. How many years has your organization been in business under its present business name?

3. If a Corporation, answer the following:

Date of Incorporation: _____

State of Incorporation: _____

President: _____

Vice President(s): _____

4. If a Partnership, answer the following:

Date of Organization: _____

Type of Partnership: _____
(General/Limited/++Asso)

Name and address of all partners:

Secretary:

_____	_____
_____	_____

Treasurer:

_____	_____
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5. If other than a Corporation or Partnership, describe Organization and name Principals:

6. What percent of the work do you normally perform with your own forces? ____ List trades:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

7. Have you ever failed to complete any work awarded to you? If so, indicate when, where, and why:

8. Has any Officer or Partner of your Organization ever been an Officer or Partner of another Organization that failed to complete a construction contract?_____ If so, state circumstances:

9. List major construction projects your Organization has under contract on this date:

<u>PROJECT NAME</u>	<u>OWNER</u>	<u>ARCHITECT/ENGINEER</u>	<u>CONTRACT AMOUNT</u>	<u>CONTRACT DATE</u>	<u>PERCENT COMPLETE</u>	<u>SCHEDULED COMPLETION</u>

10. List major construction projects your Organization has completed in the past five years:

<u>PROJECT NAME</u>	<u>OWNER</u>	<u>ARCHITECT/ENGINEER</u>	<u>CONTRACT AMOUNT</u>	<u>DATE AWARDED</u>	<u>DATE COMPLETED</u>	<u>PERCENT WITH OWN FORCES</u>

11. Lists of the plant and equipment available to properly and expeditiously perform the work:

12. List the construction experience of the principal individuals in your Organization:

<u>Individual's Name</u>	<u>Construction Experience-Years</u>	<u>Present Position & Years Experience</u>	<u>Dollar Volume Responsibility</u>	<u>Previous Position & Years Experience</u>
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13. List states and categories in which your Organization is legally qualified to do business:

14. Bank References:

15. Trade References:

16. Name of Bonding and Insurance Companies and Name and Address of Agents:

17. The undersigned agrees to furnish, upon request by the Owner, if being considered for award of contract for the project upon which a bid proposal has been submitted within 48 hours after the bid opening, a current Statement of Financial Conditions, including Contractor's latest regular dated financial statement or balance sheet which must contain the following items:

Current Assets: (Cash, joint venture accounts, accounts receivable, notes receivable, accrued interest on notes, deposits, and materials and prepaid expenses), net fixed assets and other assets.

Current Liabilities: (Accounts payable, notes payable, accrued interest on notes, provision for income taxes, advances received from owners, accrued salaries, accrued payroll taxes), other liabilities, and capital (capital stock, authorized and outstanding shares per values, earned surplus).

Date of Statement or balance sheet: _____

Name of firm preparing statement: _____ By: _____
(Agent and Capacity)

18. Dated at _____ this _____ day of _____ 2020.

19. NOTARIZATION: State of _____ County of _____

_____ being duly sworn deposes and says that he (she) is the

_____ of _____ Contractor (s), and that the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn before me this _____ day of _____ 2020.

Notary Public: _____

My Commission Expires: _____

BID BOND

KNOW ALL MEN BY THESE PRESENT, that we the undersigned

as Principal, and _____

as Surety are held and firmly bound unto the City of Middletown hereinafter called the

"Owner", in the penal sum of \$ _____ Dollars

(\$ _____) lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted the Accompanying Bid, dated _____ for **RE-BID #2020-005 John S. Roth Wellfield Improvements –Water & Sewer Dept.**

NOW THEREFORE, if the Principal shall not withdraw said Bid within the period specified therein after the opening of the same or within any extended time period agreed to by the Principal, Surety and Owner, or if no period be specified, within ninety (90) days, after the said opening, and shall within the period specified therefore, or if no period be specified, within ten (10) days after the prescribed forms are presented to him for signature, enter into a written Contract with the Owner in accordance with the Bid as accepted, and give bond with good and sufficient performance and proper fulfillment of such Contract; then the above obligation shall be null and void and of no effect, otherwise to remain in full force or virtue.

Failure to comply with the aforementioned condition shall result in the forfeiture of this Bid Bond.

IN WITNESS WHEREOF, the above-bounded parties have executed this instrument under their several seals this day of _____, 2020, the name and corporate seal of each by its undersigned representative pursuant to authority of its governing body.

No extension of time or other modification of this Bid Bond shall be valid unless agreed to in writing by the parties of this Bond.

ANY CHANGES, MODIFICATIONS, AMENDMENTS AND / OR ALTERATIONS TO THIS ORIGINAL BOND FORM SHALL BE HIGHLIGHTED AND THE CITY SHALL BE ADVISED OF SAME AND CONSENT TO SAME PRIOR TO ITS ACCEPTANCE OF THE BOND AS SO CHANGED, MODIFIED, AMENDED, AND / OR ALTERED.

_____(Seal)
Individual Principal

Business Address

Attest:

By:_____
Corporate Principal

Business Address

By_____
Affix Corporate Seal

Attest:

Corporate Surety

Business Address

By_____
Affix Corporate Seal

Countersigned by_____

*Attorney-in-fact, State of_____

*Power-of-Attorney for person signing for Surety Company must be attached to bond.

CERTIFICATE OF SURETY

The undersigned, _____, hereby certifies that it is a surety, duly authorized to do business in the State of Connecticut and hereby agrees and guarantees to furnish to _____ the labor and material payment bond and/or the performance bond required by the Contract Documents, as defined in **RE-BID #2020-005 John S. Roth Wellfield**

Improvements –Water & Sewer Department

if _____'s bid is accepted by the City of Middletown.

IN WITNESS WHEREOF, the undersigned has set its hand and seal this _____ day of _____, 2020.

Signed, Sealed and Delivered
in the Presence of:

SURETY COMPANY OF DULY
AUTHORIZED AGENT

Its, _____, Duly Authorized

**CITY OF MIDDLETOWN, CONNECTICUT
WORKERS' COMPENSATION ACT
CONFORMANCE FORM**

I, _____ of _____
Officer, Owner, Authorized Rep. Company Name

_____ do hereby certify that the

_____ and all of its
Company Name

subcontractors conform to all requirements of the Connecticut General Statutes Section 31-286a, as amended, concerning workers' compensation insurance requirements for contractors on Water & Sewer projects.

Signed

Subscribed and sworn to before me this _____ day of _____, 2020.

Notary Public

CONTRACTOR HAZARD COMMUNICATION

Prior to the commencement of work, the Contractor shall provide the Owner with the following:

- A list of the specific chemicals and other hazardous materials (dust, fumes, gases, etc.) that may generated at the specific work site;
- the Material Safety Data Sheet (MSDS) that accompanies the specified chemicals;
- the control measures to be implemented to ensure proper safety.

Contractors and subcontractors must not bring any substances which may be considered hazardous onto the facility without prior consent of the City of Middletown. Contractors and subcontractors will not use or dispose of in any manner substances which may be considered hazardous within the facility without prior written consent of the City. The City will consider the following factors in the determination to allow the use of any hazardous substance by contractors and subcontractors:

- Relative hazards of its use;
- availability of substitutes;
- disposal of substances; and
- the potential for employee exposure.

Any equipment used by the Contractor and subcontractor in areas where flammable materials are stored or processed must be explosion proof. **The Contractor shall be responsible for ensuring the compliance of all subcontractors with the above requirements.**

The City of Middletown will provide the contractors and contractor personnel with appropriate information and training. Information and training will include the following:

- potential chemical and physical hazards for the area in the contract operations are being conducted;
- location and availability of Material Safety Data Sheets;
- detection of the presence of hazardous materials;
- facility precautions and safety procedures;
- emergency information concerning location of emergency/ first aid equipment;
- Hazardous chemical labeling system.

Contractor personnel must sign the accompanying statement that verifies that they have received and understand the information presented.

**CITY OF MIDDLETOWN
CONTRACTOR EMPLOYEE INFORMATION AND
TRAINING VERIFICATION FORM**

Part 1

This is to verify that I have provided training information to employees and all subcontractors' employees as required by OSHA's Hazard Communication Standard. Training has included:

1. Information about the physical and health hazards of chemicals in the designated work area.
2. The location and availability of the Material Safety Data Sheets for hazardous chemicals in the designated work area.
3. Detection of the presence of hazardous materials in the designated work area.
4. Precautions and safety procedures which must be followed in the designated work area.
5. Emergency procedures in the event of accidental exposures to hazardous materials, including emergency phone numbers and the location of safety requirement.
6. Hazardous chemical labeling systems in use in the designated work area.
7. The appropriate locations and directions to where employees may eat, drink, smoke, and use sanitary facilities.

**CITY OF MIDDLETOWN
CONTRACTOR EMPLOYEE INFORMATION AND
TRAINING VERIFICATION FORM**

Part 2

1. The following substances are the complete list of hazardous substances, approved by the Owner, which may be brought onto the facility to complete the work contracted:

I understand that my company and subcontractors shall not bring onto the facility any other substances considered hazardous without the prior consent of the Owner.

2. The following substances and disposal methods have been approved by the Owner:
3. I understand that my company or subcontractors may not dispose of by sewer, by garbage dumpster, by burning, or any other disposal method in the designated work area, any other substances which may be considered hazardous.
4. I have given the locations in which contract operations will take place to my employees and subcontractors and they understand how to evacuate safely from these areas in the event of an emergency.
5. Company employees and subcontractor's employees have been given an opportunity to ask questions about the Hazard Communication Standard and to have those questions answered.

I have read and understood the above statements and my company has complied fully.

Contractor Name: _____

Contractor Representative: _____

Name - Title

Signature: _____

Date _____

CONTRACTOR'S OSHA COMPLIANCE
CERTIFICATION FORM

I, _____, hereby certify that _____
(name of officer of corporation) (name of firm)

Shall comply with OSHA requirements, particularly regarding (i) having all work directly
Supervised by a "Competent Person" and (ii) Permit - required Confined Spaces, at all times
During the execution of the work on this Contract. I further certify that at the time of the
Preconstruction meeting, I shall provide the City with the name(s) of the Competent Person(s) who
Shall be in charge of the field crew(s) during construction and I shall submit copies of the valid
Certifications to confirm such person(s) having undergone the training course to qualify as
Competent Person(s).

Authorized Signature

Date

Name and Address of Firm

Bid Return Label

Always use Mailing Label below on all packages when submitting bids to the City of Middletown Purchasing Office for clear identification of your bid response.

Official Bid Documents Enclosed:

RE-BID #2020-005 JOHN S. ROTH WELLFIELD IMPROVEMENTS--Water & Sewer Department.

Return Date: **THURSDAY, JULY 19, 2020 AT 11:00 AM

**City of Middletown Purchasing Department
Municipal Building Room 112
245 DeKoven Drive
Middletown, CT 06457
|||||**